

MAKE IT MAKE SENSE

PROPERTY MANAGEMENT

**EXECUTIVE LEADERSHIP.
VISIBLE ACCOUNTABILITY.**

EXECUTIVE PROPERTY MANAGEMENT GUIDE



MANAGEMENT THAT CREATES CLARITY AND CONTROL

BETTER COMMUNICATION. BETTER ACCOUNTABILITY. BETTER PROPERTY PERFORMANCE.

MIMS partners with boards, owners, and investors to replace confusion, delayed responses, and inconsistent follow-through with structured leadership, organized operations, and measurable accountability.

The result is a property that performs better, communicates better, and protects long-term value.

COOPERATIVE, CONDOMINIUM & HOA

Board leadership, community operations
and resident support

MULTIFAMILY COMMUNITIES

Operational oversight, maintenance
coordination and occupancy support

RESIDENTIAL PORTFOLIOS

Consistent standards, responsive service
and asset protection

COMMERCIAL PROPERTIES

Vendor control, property readiness
and tenant coordination

YOU SHOULD NOT HAVE TO MANAGE YOUR MANAGEMENT COMPANY.

MAKE YOUR NEXT MANAGEMENT DECISION MAKE SENSE.

Schedule a confidential property management consultation.

SERVING WASHINGTON, DC • MARYLAND • NORTHERN VIRGINIA

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**MAKE IT
MAKE SENSE**
PROPERTY MANAGEMENT

**EXECUTIVE
SERVICE CAPABILITIES**

WHAT MIMS TAKES OWNERSHIP OF

Clear responsibility. Organized action. Visible accountability.

1 BOARD & COMMUNITY LEADERSHIP

- ◆ Board meeting support & action tracking
- ◆ Owner & resident communication
- ◆ Governance & rule administration
- ◆ Community issue coordination

2 FINANCIAL STEWARDSHIP

- ◆ Budget development & monitoring
- ◆ Monthly reporting & variance review
- ◆ Receivables & payable coordination
- ◆ Reserve planning support

3 MAINTENANCE & VENDOR CONTROL

- ◆ Work order oversight
- ◆ Vendor sourcing & accountability
- ◆ Contract & service coordination
- ◆ Preventive maintenance planning

4 LEASING & OCCUPANCY

- ◆ Applicant & renewal coordination
- ◆ Move in & move out inspections
- ◆ Turnover & readiness oversight
- ◆ Resident retention support

5 SAFETY, COMPLIANCE & RISK

- ◆ Routine property inspections
- ◆ Access & incident coordination
- ◆ Compliance tracking
- ◆ Emergency readiness planning

6 PROPERTY STANDARDS & VALUE

- ◆ Property walks & curb appeal
- ◆ Capital project coordination
- ◆ Service quality review
- ◆ Asset protection priorities

THE MIMS MANAGEMENT STANDARD™

EXECUTIVE LEADERSHIP • RESPONSIVE COMMUNICATION • ACCOUNTABLE EXECUTION • DECISIONS THAT PROTECT VALUE

Founder-Led • 15+ Years of Property Management Experience • Serving Washington DC • Maryland • Northern Virginia

CHOOSE MANAGEMENT THAT MAKES SENSE.

Schedule a confidential property management consultation today.

ANTHONY D. ARNOLD JR.

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SAVE CONTACT

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